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APPLICATION NUMBER	FILING OR 371 (c) DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/763,377	01/23/2004	Yat Sun Or	ENP-074

000038473
ELMORE CRAIG, P.C.
209 MAIN STREET
N. CHELMSFORD, MA 01863

CONFIRMATION NO. 7571

FORMALITIES LETTER



OC000000013521793

Date Mailed: 08/12/2004

NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

Filing Date Granted

Items Required To Avoid Abandonment:

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is missing.
A properly signed oath or declaration in compliance with 37 CFR 1.63, identifying the application by the above Application Number and Filing Date, is required.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(e) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.

SUMMARY OF FEES DUE:

Total additional fee(s) required for this application is **\$65** for a Small Entity

- **\$65** Late oath or declaration Surcharge.

Replies should be mailed to: Mail Stop Missing Parts
Commissioner for Patents
P.O. Box 1450
Alexandria VA 22313-1450

09/24/2004 MBLANCO 00000008 10763377

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65.00 OP

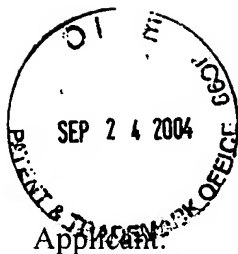
*A copy of this notice **MUST** be returned with the reply.*

Lincoln Pett

Customer Service Center

Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE



IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

Applicant:

Yat Sun Or

Application No.: 10/763,377

Group: 1623

Filed

January 23, 2004

Examiner Not Yet Assigned

Confirmation No.: 7571

For: Bridged Macrocyclic Compounds and Processes for the Preparation Thereof

CERTIFICATE OF MAILING OR TRANSMISSION	
I hereby certify that this correspondence is being deposited with the United States Postal Service with sufficient postage as First Class Mail in an envelope addressed to Commissioner for Patents, P.O. Box 1450, Alexandria, VA 22313-1450, or is being facsimile transmitted to the United States Patent and Trademark Office on:	
<u>9/22/04</u> Date	<u>Rachel Meehan</u> Signature
RACHEL MEEHAN	
_____ Typed or printed name of person signing certificate	

REPLY TO NOTICE TO FILE MISSING PARTS OF APPLICATION

Mail Stop Missing Parts
Commissioner for Patents
P.O. Box 1450
Alexandria, VA 22313-1450

Sir:

In reply to the Notice to File Missing Parts dated August 12, 2004, the following documents and fees are being submitted for filing in the captioned application. A copy of the Notice is attached.

- ☒ **EXECUTED DECLARATION FOR PATENT APPLICATION**
(Separate transmittal letter and postcard not required)
- ☐ **POWER OF ATTORNEY DOCUMENT**
 - ☐ GRANTED BY INVENTOR(S)
 - ☐ GRANTED BY ASSIGNEE, INCLUDING Statement under 37 C.F.R. 3.73(b)
(Separate transmittal letter and postcard not required)
- ☐ **PRELIMINARY AMENDMENT**
(Separate transmittal letter and postcard not required)
- ☐ **FILING FEE – WITH Fee Transmittal for Patent Applications in duplicate**
Fee calculations based on:
 - ☐ Claims as originally filed
 - ☐ Claims upon entry of the Preliminary Amendment filed herewith
(Separate transmittal letter and postcard not required)

Application No.: 10/763,377
Notice to File Missing Parts dated August 12, 2004

- ☒ **SURCHARGE – SURCHARGE FEE OF \$65**
(Separate transmittal letter and postcard not required)
- ☐ **SEQUENCE LISTING – Filed concurrently and is attached**
(Separate transmittal letter and postcard required)
- ☐ **REPLACEMENT DRAWINGS**
☐ Sheets of substitute drawings consisting of Figs. 1 – [] are enclosed
(Separate transmittal letter and postcard not required)
- ☐ **PETITION FOR EXTENSION OF TIME**
☐ Applicant hereby petitions to extend the time to respond to the Notice to File Missing Parts dated [] for [] month(s) from [] to []. The appropriate fee of \$[] is included in the enclosed check.
☐ A [] month extension of time to respond to the Notice to File Missing Parts dated [] was filed on [] with payment of a \$[] fee.
☐ Applicant hereby petitions for an additional [] month extension of time to respond to the Notice to File Missing Parts. The appropriate fee of \$[] is included in the enclosed check.
(Separate Petition for Extension of Time and postcard not required)
- ☒ **REQUEST FOR CORRECTED FILING RECEIPT – Filed concurrently and is attached.**
(Separate transmittal letter and postcard required)
- ☒ **STATEMENT CLAIMING SMALL ENTITY STATUS**
☒ Applicant claims small entity status.
☐ Is enclosed herewith *(Separate transmittal letter and postcard not required)*
☐ In view of the small entity status of the captioned application, we hereby request a reimbursement of 50% of the filing fees in the amount of \$[] which were paid on [] to be deposited in Deposit Account No.

The fees required for filing the indicated documents are enclosed in the form of a check in the total amount of \$65. Please charge any deficiency or credit any overpayment in the fees that may be due in this matter to Deposit Account No. 502807. A copy of this letter is enclosed for accounting purposes.

Respectfully submitted,

ELMORE CRAIG, P.C.

By 

Darlene A. Vanstone
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N. Chelmsford, Massachusetts 01863

Date: 9/22/04